



**Community
Boards**

Beeches Community Board agenda

Date: Tuesday 26 April 2022

Time: 6.00 pm

Venue: [Microsoft Teams Virtual Meeting](#)

BC Councillors:

D Anthony (Chairman), D Dhillon (Vice-Chairman), G Sandy, K Ashman, N Naylor, P Kelly, R Bagge, T Hogg and T Egleton

Town/Parish Councils and other organisations:

Burnham Parish Council, Dorney Parish Council, Farnham Royal Parish Council, Stoke Poges Parish Council and Taplow Parish Council

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Councillors

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For further information please contact: Andy Chapman (Beeches Coordinator) on 07753 288039, email andy.chapman@buckinghamshire.gov.uk.

Questions from members of the public must be submitted in writing to beechescb@buckinghamshire.gov.uk two working days before the meeting (5pm on Friday 22 April 2022).

Item No	Item	Page No
1	Chairman's Welcome Welcome from Cllr David Anthony, Chairman of the Beeches Community Board	
2	Apologies for Absence	
3	Minutes of Previous Meeting To agree the Minutes of the Meeting held on Wednesday 26 January 2022 as an accurate record.	5 - 10
4	Declarations of Interest To disclose any personal or disclosable pecuniary Interests.	
5	Guest Speaker Emily Davies, Public Health Practitioner	
6	Service Director Update Simon James, Director of Education	
7	Community Board Development	
8	Action Groups Proposed Reorganisation and Priorities	
9	Funding and Applications Update	To Follow
10	Community Event Almost The Donkey Derby	
11	Community Matters Public questions, Consultations and Petitions.	
12	Action Plan Update	To Follow

13	Date of Next Meeting Tuesday 26 July 2022 6pm Venue- TBC	
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Beeches Community Board minutes

Minutes of the meeting of the Beeches Community Board held on Wednesday 26 January 2022 in Microsoft Teams Virtual Meeting, commencing at 6.00 pm and concluding at 7.35 pm.

BC Councillors present

D Anthony (Chairman), D Dhillon (Vice-Chairman), G Sandy, N Naylor, P Kelly, R Bagge, T Hogg and T Egleton

Town/Parish Councils and other organisations present

G Chapman (Burnham Rotary Club), J Dax (Dorney PC), C Linton (Dorney PC), M Rolfe (Farnham Royal PC), J Carey (Burnham PC, K Pritchard (Stoke Poges PC) and Ruth Senior (Taplow / Dorney PC)

Others in attendance

R Binstead (Democratic Services) A Chapman (Beeches Community Board Coordinator), S Garwood (Localities Manager) and D Hulme (Community Coordinator)

Apologies

S James (Service Director for Education)

Agenda Item

1 Chairman's Welcome

The Chairman welcomed the members and guests to the Beeches Community Board meeting. It was noted that Andy Chapman had taken up the role as the Beeches Community Board Coordinator.

2 Minutes of previous meeting

The minutes of the meeting held on Thursday 28 October 2021 were agreed as an accurate record.

3 Declarations of interest

None.

4 Service Director Update

Andy Chapman, Beeches Coordinator, presented this item on behalf of Simon James, Service Director for Education. Members were informed of 2 public consultations

made available on the [Your Voice Bucks website](#). The first of these was for the Local Plan for Buckinghamshire. This would outline where new development would be created and what areas should be protected. The plan would also identify the challenges for residents such as affordable housing, commuting journeys, and finding local employment opportunities. On a more county-wide scope, the plan would explore topics including climate change and the local economy. This consultation was open until Friday 11 February 2022.

The second consultation was regarding the Local Government Boundary Commission. Members and residents were asked to share their views on potential boundaries, such as which communities should be in the same ward, shared facilities (parks, leisure centres), or to identify strong boundaries (roads, rivers, railways). After this initial survey, a 12-week consultation would be conducted and then the proposals taken to Parliament in Spring 2023.

Members noted the Health on the Move vaccination van, providing first, second, and booster jabs. Details of this could be found on the [Clinical Commissioning Group website](#) and Members were requested to promote this initiative locally.

Regarding electric vehicle charging points, it was noted that in the last year, Buckinghamshire Council provided charging points had increased from 38 to 70. These could be found in council-owned car parks or in some residential areas. Parish Councils were invited to bid for funding from the Office of Zero Emissions to install charging points on land they own. For more information, please contact Andy Chapman on: andy.chapman@buckinghamshire.gov.uk.

5 Community Board Service Review

The Community Board noted the Service Review presented by Simon Garwood, Localism Manager. Mr Garwood explained that the end of the economic year was a time to look back and reflect on the Community Board, to review how it works and what to improve. It was agreed that the board should focus on community engagements and development, working in partnership to allocate funds on key local priorities. Regarding the enquiry into a local youth council, it was explained that this would be a project the Community Board would develop further going forward.

The feedback from Members on the service review was positive, as it would grant the boards greater freedom to identify and work on local priorities. It was mentioned that it would be beneficial for the budget to roll over into the next financial year and to have greater officer support. It was suggested that there should be scope for greater cross-Community Board working. It was agreed that the Community Board should identify set goals and be more proactive in reaching out to partners in the community. Andy Chapman explained that this level of community engagement had previously been limited by COVID-19.

6 Update on Action Groups

a) Infrastructure & Highways

Councillor Ralph Bagge updated the Community Board on the Infrastructure and Highways action group. A meeting had been arranged for Wednesday 9 February 2022 to review the project initiation documents from Transport for Bucks (TfB) in response to the requests from Parish Councils. The proposals would be discussed to see whether they meet the needs of the commissioning councils and whether it fits in with the budget. Members noted the schemes that had been recently put forward including:

- Bids from Dorney Parish Council, Taplow Parish Council, and Stoke Poges Parish Council for extended barriers on footpaths outside of schools.
- Bid from Burnham Parish Council for bike racks.

Councillor George Sandy later called for the speed limit restrictions in Marsh Lane, Taplow to be reinstated. It was also suggested that the group consider speed restrictions for the junction by Taplow Common Road and Clifton Road.

b) Supporting Economic Development

Councillor George Sandy presented the update for the Supporting Economic Development action group. Members were informed of the following points:

- The action group had received a presentation from Buckinghamshire Business First on how to encourage economic development and get people engaged with businesses.
- The group was still exploring the possibility of reviewing parking charges to allow for half-an-hour free parking to support retailers in Burnham.
- The advantage card scheme had been revitalised, with an updated website showing the new offers available. As of this meeting, there was 15 retailers displaying window stickers and posters were displayed on the Highstreet.
- Councillor Thomas Hogg discussed the possibility of a coworking space and it was agreed that this would be a planning matter.

c) Improving Our Environment

Councillor Dev Dhillon presented an update for the Improving Our Environment action group. The following points were raised:

- The action group were looking at the possibility of community water fountains and bike racks in Farnham Royal.

- The highways pilot project in Taplow to promote recycling.
- The solar panel initiative in High Wycombe.
- An application for bike racks in Burnham.
- Issues with complaints being responded to in a timely manner. It was suggested that these be escalated directly to the relevant cabinet members and deputy cabinet members.

In the discussion that followed, it was noted that the Burnham area was having difficulties with household collections taking small electrical items. Councillor Nick Naylor, Cabinet Member for Housing, Homelessness and Regulatory Services, informed the Community Board that this had been raised with the responsible Cabinet Member and was awaiting a response.

George Chapman, Burnham Rotary Club, supported the recommendation for funding water taps in Burnham. The benefits of this was noted as reducing plastic waste and littering. Mr Chapman suggested monitoring the success of this initiative and to look at spreading the initiative more widely in the county.

d) Wellbeing

Councillor Trevor Eggleton updated the Members on the Wellbeing Action Group. The group had met twice since the last Beeches Community Board meeting on Thursday 25 November 2021 and Thursday 20 January 2022. The Board was given an update on funding requests, noting that funding for Dementia-Friendly Gentle Exercise Classes and CHAT charity respite care had been agreed. It was noted that a substantial funding request for 'Active in the Community CIC' for Burnham Grammar School would be discussed in an upcoming action group meeting.

The following projects and events were noted:

- The roll out of intergenerational projects, to get primary schools involved with local care homes.
- The reintroduction of Movers and Shakers, to help those with dementia or restricted movement.
- The Youth Outreach programme.
- To join up footpaths and rights of way in different parishes.
- To utilise the free health check service, which works within the National Health Service (NHS) to provide general health checks in the workplace. This would be beneficial in early diagnosis of health problems such as diabetes. The action group had been discussing where these visits could be held.

- The Rotary Club Donkey Derby. An application had been put in to assist with funding for toilets, parking, and waste disposal. It was noted that this event would be helpful in gaining visibility for the work of the Community Board, as the event usually had over 5000 people in attendance.

It was explained that the grants process had been more efficient and it was agreed that the Wellbeing Action Group could hold additional meetings to discuss grants. Councillor Egleton encouraged other members of the community to join the action group.

In the discussion that followed, it was suggested that the action group could look at data collected by the Buckinghamshire Education Team reviewing the height and weight of primary school children. It was noted that Burnham Health Promotion Trust had seen an increase in mental health referrals for teenagers.

7 Funding and Applications Update

Andy Chapman, Community Board Coordinator, presented this item. Members noted the revised budget of £195,757 as of November 2021. As of this meeting, the board had committed to spend £109,082, which equated to 56% of the total budget. This left £86,675 of the budget remaining. Mr Chapman explained that there were still projects in the pipeline, totalling to £59,411. If agreed, this would decrease the total remaining budget to £27,000. The following projects were noted as agreed:

- Hope Café
- Dementia Friendly Gentle Exercise Classes
- Eco Church
- CHAT Charity

The Board was informed of pending projects in the pipeline including:

- Intergenerational project
- Active in the Community
- Water fountain installations in Burnham
- Rogers Lane Aldridge Place Fencing
- MVAS Taplow Parish Council
- MVAS Dorney Parish Council
- Refresh – a cross-board application to fund the creation of a reuse, repair and repurpose scheme and development of the former Wycombe Resource Zone.

8 Community Matters

There were no questions from the public for this item.

9 Action Plan Update

The Community Board noted that work was going towards developing the action plan and would be ready for discussion at the next meeting on Tuesday 26 April 2022.

- 10** **Date of Next Meeting**
Tuesday 26 April 2022 at 6pm.



Community Board Beeches

Funding summary report Beeches Community Board 2021-2022

The table below provides a summary of the funding awards made by Beeches Community Board during the financial year 2021-2022.

Organisation	Project title and description	Amount of funding approved from Community Board (and Contributory Funding)
The Well @ Lent Rise	Wake Up Wednesday - aimed at young people on their way to school, the project will encourage them to think of themselves as being an integral part of the local community, to allow them to mix with pupils of varying ages from other schools and to give them the confidence to interact with adult volunteers	£1,100
Buckinghamshire Mind	KS1 Mental Health Project – to deliver an Early Years and Key Stage 1 mental health awareness project in local schools	£7,615
Farnham Royal Parish Council	Templewood Lane Dropped Kerbs - to improve road safety at the junction of Templewood Lane and the A355 in Farnham Common	£6,539 (£6,539)
Farnham Royal Parish Council	Blackpond Lane Footway Extension - seeks to implement a continuous footway/pavement at the North end of Blackpond Lane in Farnham Common	£46,717 (£46,71 inc £7,717 from FRPC)
GLL/Better	Stoke Poges Dementia Friendly Gentle Exercise Class – to offer a progressive fitness development routine, aiming to encourage people into exercise, to aid falls prevention and support those at risk or living with dementia.	£3,091

St Peter's Church, Burnham	Eco Church - to erect bird and bat boxes in their churchyard to encourage, and raise awareness of, local wildlife	£240
St Nicolas Church, Taplow	Hope Café - to support the opening of a café welcoming anyone at any stage of their journey of loss or bereavement	£2,500 (£36)
CHAT	CHAT - respite care for families of children with special educational needs and disabilities	£1,600
Training2Care	Virtual Dementia Tour Bus – to provide a virtual dementia bus experience to demonstrate what living with or caring for someone with dementia might be like	£960
Buckinghamshire Mind	Mental Health First Aider Project – a countywide project to offer Mental Health First Aid training to school staff, to enable them to support the mental wellbeing of young people	£1,980
Active in the Community CIC	Burnham Grammar School Community Access Project – to open up the facilities at the school to a wider range of community groups and organisations, as well as making energy efficiency improvements and upgrades for the sporting groups that use the site	£24,812 (£6,239 from Burnham Grammar School)
Training2Care	Interactive Dementia Awareness Project – to provide a second visit of the experience to coincide with national Dementia Action Week	£1,056 (£336 saving for multiboard booking)
Wycombe Environment Centre	Refresh Project – to support creation of a 'reduce, reuse, repair' upcycling 'hub' in the High Wycombe Town Centre, a 'scrap store' which allows surplus materials from business to be re-used by community and school groups	£1,299 (£48,000 from other sources, and £68,701 from other Community Boards)
Burnham Beeches Rotary Club	Almost The Donkey Derby – to support the delivery of a key local community event, taking place for the first time since Covid	£3,000 (£5,500)

The table below shows the current budget position for the Beeches Community Board.

Community Board Fund 2022/23	Spend to date (26.04.22)	Allocated to date	Remaining budget as of 26.04.22
£100,388	n/a	n/a	£100,388



Community Board Beeches

Beeches Community Board Action Plan 2022-23

Introduction:

The Beeches Community Board covers the parishes of Burnham, Dorney, Farnham Royal, Stoke Poges and Taplow. The aim of the Board is to improve outcomes for residents through ensuring strong connections between Buckinghamshire Council and the local community. This will be achieved by ensuring that Board members are able to make recommendations on local issues, and that they can influence the Council's service design and delivery in the local area. The Board will also work in partnership with a range of local stakeholders to find solutions to local concerns.

This action plan sets out how the Beeches Community Board will work with the community to address community priorities and take action on local issues.

Aims:

- To develop good working relationships with the community to understand and address local issues
- To understand what is important to the Community Board area
- To develop action groups to explore key areas of focus and identify how to take action as a community
- To identify opportunities and projects that meet the Community Board priorities for funding, and to actively seek out local organisations that can deliver these projects in partnership with the Board
- To promote the Community Board and Community Board funding to the local community and encourage engagement
- To support the council in delivering strategic priorities at a local level

Community Board Priorities:

- **Improving the environment** (*council area of focus for 2021/22*)



Community Board Beeches

- Support tree and wildflower planting across the Board area
- Discourage the use of single use plastics
- Support active travel schemes
- Reduce litter in public areas and encourage recycling
- **Supporting Economic Recovery** (*council area of focus for 2021/22*)
 - Encourage residents to use local high streets and businesses
 - Work with businesses to reduce their carbon footprint
 - Explore projects to support businesses become more accessible
 - Explore projects to support residents improve their skills and employability
- **Infrastructure & Highways**
 - Improving road safety
 - Supporting active travel
- **Wellbeing**
 - Identify projects which can support residents to improve their mental wellbeing
 - Identify and support projects targeted at increasing physical activity
 - Combat loneliness and social isolation
 - Expand intergenerational projects

Aim	Action	Date/ Deadline	Lead	Progress update (include date)
Develop good working relationships with the community to	Set up a quarterly newsletter and Facebook page to ensure local	30/09/21	Coordinator	September newsletter published online 20.09.21



Community Board Beeches

understand and address local issues	residents and community groups are aware of Community Board activity and how to get involved			<p>Newsletter in development April 2022 – for distribution in May.</p> <p>Facebook page growing slowly but needs more scheduled posts.</p> <p>Facebook page has 191 followers April 2022 – further promotion to be part of refreshed communications plan</p>
	Develop a communications and engagement plan	30/10/21	Coordinator	Plan in development, to be shared with Comms lead October 2021.
	Meetings with community groups, town and parish councils	30/10/21	Coordinator/Buckinghamshire Councillors	<p>Coordinator attended one in person meeting at each Parish Council during September/October. Councillors to promote the Board when attending Parish meetings.</p> <p>Meetings held with new Clerks at Burnham, Dorney and Taplow.</p>



Community Board Beeches

	New coordinator to meet with all clerks	26/04/22	Coordinator	Meeting held 21/04/22 – to become a regular occurrence
	Engage with local publications to promote the work of the boards	30/10/21	Coordinator	Updates have previously been circulated in The Farnhams magazine and Stoke Poges News. Coordinator to ask local parish publications to include link to newsletter update in May 2022.
Understand local issues	Attend local events in person	Ongoing	Coordinator/Localism Team/Board Members	Attended first in person community event at Burnham Family Centre summer day August 2021. Identify other community events to attend throughout the year.
	Attend Almost the Donkey Derby event to meet residents and partners	28/05/22	Coordinator/Councillors	Stall booked; gazebo and publicity materials reserved; staff/Councillor rota in development
	Identify the priority areas of focus for the board area	31/04/22	Coordinator/Localism Team	Community Board event to be held in April 2022 – should involve some community engagement to help



Community Board Beeches

				<p>identify areas of focus. Supporting Burnham Beeches Rotary Club to deliver Almost the Donkey Derby event</p> <p>Residents' survey in development across all Community Boards to gather feedback on local priorities and issues.</p>
	Discussions in action groups on local issues, agenda items on Community Matters	Ongoing	Chairman/Action Group Chairmen	<p>Action groups established for 2021-22 and have met at least once by October 2021.</p> <p>All Community Board meetings to include an item on community matters and invite local residents to raise issues.</p> <p>Number, focus and priorities of Action Groups to be reviewed at Community Board meeting 26/04/22</p>



Community Board Beeches

Theme: Improving the environment				
Understand local issues	Set up action group and invite key community groups	30/08/21	Coordinator	Action group established and met for the first time in July. Coordinator/action group members to promote the group and identify other stakeholders who may wish to attend going forward.
	Hold a themed community board meeting	30/01/22	Chairman/Coordinator	Planning for January Board meeting to be themed around environment.
Address the problem of littering in the community board area	Explore installation of information boards showing the time taken for items to biodegrade	30/12/21	Action Group	Discussed at Action Group September 2021.
	Explore the possibility of installing "ballot box" style litter bins in local parks/open spaces	30/12/21	Action Group	Discussed at Action Group September 2021.



Community Board Beeches

Discourage the use of single use plastics	Work with local parish councils to explore how water fountains could be installed in community spaces	30/12/21	Action Group	Discussed at Action Group September 2021.
Encourage biodiversity in local green spaces	Identify areas where wildflowers could be introduced on roadside verges	31/12/21	Action Group	Discussed at Action Group September 2021.
	Explore options for "rewilding" local green spaces or planting wildflower meadows	30/03/21	Action Group	Discussed at Action Group September 2021.
	Identify areas that would be suitable for tree planting and explore the possibility of new community orchards	30/03/21	Action Group	Discussed at Action Group September 2021.



Community Board Beeches

Theme: Economic Recovery				
Encourage more visitors to local high streets	Explore how parking issues can be addressed and investigate whether charges could be reduced to improve footfall	30/12/21	Action Group	Discussed at Action Group September 2021. Parking Services asked for feasibility of free parking periods – confirmation received. Awaiting costings for Jennery Lane, Neville Court and The Broadway – March 2022
	Work with local business associations to explore the introduction of a “shop local” loyalty card/discount card scheme	30/12/21	Action Group	Discussed at Action Group September 2021. Burnham Loyalty Card scheme introduced locally. Community Board liaising with Economic Development team regarding promotional banners February 2022



Community Board Beeches

Improve skills of local young people and unemployed people	Investigate local data to identify where skill gaps exist	30/12/21	Coordinator	Buckinghamshire Business First provided information at Action Group in September 2021.
	Explore initiatives to provide skills training to local people and to explore initiatives to allow young people to gain workplace experience and skills	30/03/21	Action Group	For discussion at November meeting. BBF proposals discussed but not taken on.
Theme: Infrastructure and Highways				
Work with TfB to progress Community Board Transport Schemes	Schedule discussions with relevant Town and Parish Councils to relay any issues or queries they may have	30/10/21	Coordinator	Communication sent to each Parish Council regarding deadline for submission of highways funding applications. Discussions held with potential applicants to explain process September 2021. Initial discussions held with TfB regarding applications.



Community Board Beeches

	Liaise with Town and Parish Councils regarding implementation of schemes agreed in 2020-21	30/03/22	Coordinator/TfB Project Lead	Communication to be sent to Parish Councils with schemes agreed for funding in 2020-21 regarding delivery dates by TfB Project Lead. Coordinator to follow up by end of October.
Promote Active Travel	Develop an Active Travel Strategy for the Board area	30/03/22	Coordinator/Action Group Chairman	Scoping document completed prior to May elections. Working group to be established to take development forward. Action Group Chairman keen to develop during 2022-23.
	Work with parish councils to identify areas where bike racks could be installed	30/05/22		Discussed at Action Groups September 2021. Burnham PC to submit revised application once funding portal reopens April 2022.
Theme: Wellbeing				



Community Board Beeches

Tackle social isolation and improve overall wellbeing of older people	Re-establish Movers and Shakers or other similar activity groups for older people to socialise and become more active	30/12/21	Action Group	Discussed at Action Group meetings throughout 2021. Looking for a potential delivery partner. Raised at Action Group meetings January and March 2022 – countywide M&S provision currently under review by Community Engagement team
	Work with schools to establish new intergenerational projects to tackle social isolation and facilitate learning	30/12/21	Action Group	Discussed at Action Group meetings in 2021. Agreed to approach schools after October half term. Promoting SaLT intergenerational project, including resource pack for Intergenerational and learning events to link with Jubilee
	Establish a project to promote dementia awareness	30/11/21	Coordinator/Action Group	Dementia Awareness project established and will run 3 November. Further projects to be explored if successful.



Community Board Beeches

				<p>November event well received – additional date of 16 May confirmed with provider – publicity started 25 April 22.</p> <p>Funding provided for GLL/Better dementia friendly exercise classes, to start Spring 2022.</p> <p>Presentation to March Action Group meeting from new Bluebell Memories group starting in Farnham Common</p>
Engage with young people	Explore ways of encouraging young people to engage with the Board to ensure their views are represented	30/12/21	Family Information Service/Coordinator	Youth Council previously explored and scoped – may be more effective to identify two young people to be representatives on the overall Buckinghamshire Youthvoice Executive Committee who could then attend Board meetings. 19.10.21



Community Board Beeches

	Establish a youth outreach project	30/12/21	Family Information Service/Coordinator	Agreed to scope out several locations in the local area where youth workers could engage with young people and identify outreach projects that may be appropriate. 19.10.21
Encourage projects to promote good mental wellbeing	Establish projects which will support young people's mental wellbeing in schools	30/12/21	Action Group/Coordinator	Two projects with Bucks Mind to support mental health in schools agreed for funding October 2021. Mental Health First Aid training for staff and Mental Health for Key Stage 1 pupils sessions underway
Work Planning				
Develop a calendar of meetings for all Community Board meetings and Action Groups	Calendar of meetings to be drawn up for 2021-22 and circulated to Board members. Meeting invites to be sent out for the year.	30/09/21	Coordinator	Calendar produced and meeting dates included in September. Invites sent for all Action Group meetings for the year.



Community Board Beeches

Track and monitor action group tasks and projects	Action tracking sheet to be developed and kept up to date for each action group	30/09/21	Coordinator	Action tracking sheet produced for each action group in September 2021. To be refreshed for 2022-23.
	Investigate implementation of an online tool for tracking action group and Board progress	30/10/21	Coordinator/Localism Management Team	Escalated to Management Team in August. Need to explore what tools could be used across the different Community Boards if there is appetite. Trello looks most likely. Update awaited.
Develop a calendar of meetings for all Community Board and Action Group meetings	Calendar of meetings to be drawn up for 2022-23 and circulated to Board members. Meeting invites to be sent out for the year.	30/04/22	Coordinator	Calendar of all dates compiled – invitations to be circulated after agreement at 26/04/22 Community Board meeting